

Department of Port Control

Ordinance No.: 514-2023

Executive Summary

The Department of Port Control requests authority to enter into one or more standard purchase and requirements contracts to purchase or lease of materials, equipment, supplies, and services needed to enhance, alter, and modify employee work areas for a period of two years with two (2) one-year options for renewal, exercisable by the Director of Port Control.

Background/Purpose:

The Department of Port Control requests authority to enter into one or more standard purchase and requirements contracts to purchase or lease of materials, equipment, supplies, and services needed to enhance, alter, and modify employee work areas. The purchases may include, but are not limited to, furniture, appliances, appurtenances, tools, and labor, if needed.

Scope of Work:

This contract will improve the conditions of various employee work areas within the Department of Port Control.

Anticipated Cost:

\$500,000 Annually

Schedule or Term of Contract:

Two years with two (2) one-year options for renewal, exercisable by the Director of Port Control.