

Department of Port Control

Ordinance No.: 470-2023

Executive Summary

The Department of Port Control is requesting authority to employ one or more professional consultants or firms to provide executive airport development programming, planning, and related services for the Department of Port Control for a period of one year with four (4) two-year options to renew, the third of which shall require additional legislative authority.

Background/Purpose:

This project is designed to address the needs for airport planning, airport development programming, and related projects. These services are needed to ensure that the Department is ready and in the best position for Airport Development program execution.

Scope:

The scope of work will include, but not limited to:

- Understanding and interpretation of aviation activity forecasts
- Capital programing/implementation and refinement of Master Plan
- Cost estimation
- Site & space planning
- Capital Improvement Plan program assessment
- Project/Program definition and document development
- Operations & financial planning
- Staffing and organizational planning
- Program management oversight
- General aviation planning
- Project delivery method evaluation & recommendation
- Vision architecture
- General architectural services

Justification/Urgency:

The DPC requires assistance in a variety of planning, financing, design, and executive oversight services to ensure the execution of the CLE Airport Development Program.

Anticipated Costs and Funding Sources:

The cost of the contract(s) will be up to \$1,000,000 annually and shall be paid from Fund No. 60 SF 001, 60 SF 141, 60 SF 167, and 60 SF 168, from the fund or funds to which are credited the proceeds from the sale of any future bonds if issued for this purpose, from the fund or funds to which are credited any grants received, and other funds approved by the Director of Finance.

Schedule or Term of Contract:

One year with four (4) two-year options to renew, the third of which shall require additional legislative authority.