

## **Department of Port Control**

Ordinance No.: 884-2023

### **Executive Summary**

The Department of Port Control is requesting authority to employ one or more professional service contracts to provide on-call planning services for the Department of Port Control for a period of one year, with three one-year options to renew, exercisable by the Director of Port Control.

---

#### **Background/Purpose:**

This project is designed to address immediate needs for aviation, environmental and general planning, programming, cost estimating, and other planning studies, activities, and projects, as required. A contract or contracts is required to retain one or more consultants to act as an extension to DPC staff in handling professional planning services for a variety of forthcoming DPC, federally funded or related federally eligible projects.

#### **Scope:**

The scope of work for this proposed task-order based contract or contracts includes, but is not limited to: harbor, BLK or CLE planning services; feasibility studies; cost-benefit analyses; environmental assessments, analyses, studies or estimating, sustainability; conceptual drawing or modeling; cost estimating; airspace reviews; consultation; peer review; document reviews; and other planning studies, activities or projects.

Currently, DPC is unable to anticipate future on-call tasks or estimate the total cost of all on-call tasks that will be required during the life of this legislative authority. Therefore, in the event new tasks are developed, DPC will require contract modifications to support those tasks.

#### **Justification/Urgency:**

The DPC requires assistance in a variety of types of planning services to meet federal standards along with meeting deadlines for DPC, federally funded or federally eligible projects at both airports.

#### **Anticipated Cost:**

\$500,000 per year

#### **Schedule or Term of Contract:**

One year with three one-year options to renew, exercisable by the Director of Port Control.