

## **Department of Port Control**

Ordinance No. : 1382-2023

### **EXECUTIVE SUMMARY**

The Department of Port Control is requesting authority to exercise the first option to renew Contract No. PI2022-14 with West Roofing Systems Inc., for repairing and replacing roofs or roof systems, at Cleveland Hopkins International Airport and Burke Lakefront Airport.

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#### **Background/Purpose:**

The Department of Port Control is required to maintain, inspect, repair, or replace over 1.5 million square feet of various roofs and roof systems. With an ageing roofing system that's challenged by the hot summers, high winds, and very cold winters it is imperative to have a roofing contract in place.

#### **Scope of Work:**

To provide concrete, materials, supplies, equipment, and labor to repair and replace roofs and roof systems at Cleveland Hopkins International and Burke Lakefront airport.

#### **Justification/Urgency:**

Many of the City owned buildings are quite aged and have deteriorating roofing systems, it is important to be proactive in renovating as required to avoid damage and potential liability issues. This scope of work is beyond the capabilities of the in-house maintenance team.

#### **Anticipated cost:**

Approximately \$100,000 annually

#### **Schedule or Term of Contract:**

The Department of Port Control is requesting to exercise the first of the one-year options to renew.

#### **Employee Demographics:**

Total number of employees – 82  
Number of employees that are minorities – 32  
Number that are women – 9  
Number that are City of Cleveland Residents – 0