



**Cleveland Municipal Court**  
**Finance Department**

JUSTICE CENTER – COURTS TOWER – 11<sup>th</sup> Floor  
MAILING ADDRESS: P.O. BOX 94894 – CLEVELAND, OH 44101-4894  
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Michelle D. Earley  
Presiding and Administrative Judge

November 18, 2022

**TO: Mark Griffin, Director of Law, Law Department**

**Cc: Russell M. Brown, III, Court Administrator**  
**Michelle A. Kenney, Finance Director**

**FROM: *MN* Michael Negray, Deputy Court Administrator**

**RE: Request for Legislation – Court Administrative Funds FY23**

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Please prepare a request for legislation authorizing the Director of Finance, on behalf of the Cleveland Municipal Court, to expend grant funds from the Ohio Mental Health & Addiction Services (OHMAS) through the The Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County (ADAMHS Board)

The original term of the Grant will be July 1, 2022 with no expired term for usage. The amount of the grant is \$18,345.00. With the assistance of our partners, the project will implement creative approaches to expand access to evidence-based supervision and treatment services for defendants of The Greater Cleveland Drug Court.

A copy of the Legislative Summary and award information. Please let me know if you require further information to proceed.

**Department of Finance  
Legislative Summary**

Ordinance No:

Program Name:       Addiction Treatment Program – FY23

Description:         This program is submitted by the Cleveland Municipal Court (CMC) to expand access to evidence-based supervision and treatment services for defendants of the Greater Cleveland Drug Court. The goal of the program is to reduce recidivism and substance abuse among high-risk participants with substance use disorders thereby increasing their likelihood of successful long term recovery.

Grant Period:        Beginning July 1, 2022 with no expiration date of funds usage

Grant Amount:       \$18,345.00

Partners:            Community Assessment and Treatment Service, Inc. (CATS) and various other partners chosen by Cleveland Municipal Court

Contact Person:     Michelle A. Kenney, Finance Director  
216-664-3768



### **Addiction Treatment Program (ATP) Administrative Funds**

Court Administrative funds may be utilized at the court's discretion to assist in administering the ATP; the funds are intended to assist courts in serving more clients and covering staff time for collaboration with other agencies involved in the ATP, notifying Managed Care Plans, if applicable, and other responsibilities related to serving ATP clients. Once these funds are disbursed to the Court, they are not to be included in your quarterly report as a Treatment or Recovery Support.

Provider Administrative funds to Certified SUD providers may be utilized for case managers/clinicians to attend treatment team meetings at the court or for court appearances that are not billable to insurance. These funds may also be used to assist the providers with administrative costs involved with delivering Recovery Support services that are not reimbursed by the client's insurance. Some examples may include: case manager hourly rate to assist a client in purchasing work or interview clothing, emergency basic need items, coordinating housing and/or transportation. Once these funds are disbursed to the Provider, they are not to be included in your quarterly reports as a Treatment or Recovery Support.

The FY23 Court and Provider Administrative funds have been determined by using a percentage of the State GRF funds available for ATP and divided among the number of Courts Participating and calculated based on the total number of clients served by each Court in FY22. The Court Administrative funds are to be taken out of your Board's ATP allocation (or carryover) and passed on to the Court. The Provider Administrative funds are also to be taken out of your Boards ATP allocation (or carryover) and disbursed to providers, as applicable. These amounts have been subtracted from your ATP allocation and do not go under the categories of Treatment or Recovery Supports on your ATP Quarterly Report.

## Michelle A. Kenney

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**From:** Kevin McGlynn  
**Sent:** Thursday, November 3, 2022 2:45 PM  
**To:** Michelle A. Kenney  
**Subject:** FW: ATP ADMIN FEE  
**Attachments:** Court & Provider Administrative funds FY23.docx

Hi Michelle,

Here is the letter you requested. It is different because I had to go directly to OHMAS for it this time.

Kevin

-----Original Message-----

**From:** kathy.yokum@mha.ohio.gov [mailto:kathy.yokum@mha.ohio.gov]  
**Sent:** Thursday, November 3, 2022 2:42 PM  
**To:** Kevin McGlynn <mcglynnk@cmcoh.org>  
**Subject:** RE: ATP ADMIN FEE

The ADAMH Board is the manager of the ATP funds. The ATP Court Admin is to be passed on to the docket to help support the program. The attached document was given to the Boards at the beginning of the fiscal year.

SFY23 Court Admin:  
Cleveland Municipal Drug Court: \$17,214  
Cleveland Municipal Drug Human Trafficking Court: \$1,131

Please let me know if you have any further questions.

Thanks,  
Kathy Yokum, OCPC, LPCC-S  
Bureau of Criminal Justice  
Ohio Department of Mental Health and Addiction Services <http://mha.ohio.gov>

Office of Community Treatment Services  
30 East Broad Street, 8th Flr.  
Columbus, OH 43215-3430  
Phone: 614-752-8871  
[kathy.yokum@mha.ohio.gov](mailto:kathy.yokum@mha.ohio.gov)

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Cuyahoga County - 2079 East Ninth Street - Cleveland, OH 44115

Vendor 4808

Check No 3227964

CLEVE MUNICIPAL COURT, PO BOX 94894, ATTN: 11TH FL ACCOUNTS PAYA, CLEVELAND OH 441014894

Date 10/20/2022

INVOICE NUMBER	INVOICE DATE	DESCRIPTION	PO NUMBER	INV AMOUNT
9077	09/29/22	ATP SFY23		18,345.00
			<b>TOTAL</b>	<b>\$18,345.00</b>

Detach at Perforation Before Depositing Check

DOCUMENT IS PRINTED ON CHEMICALLY REACTIVE PAPER - THE BACK OF THIS DOCUMENT INCLUDES A TAMPER EVIDENT CHEMICAL WASH WARNING BOX



Cuyahoga County  
2079 East Ninth Street  
Cleveland, OH 44115

Key Bank National Association  
6-103/410

Check Date  
10/20/2022

Number  
3227964

PAY Eighteen Thousand Three Hundred Forty Five and 00/100 Dollars

Amount  
\$18,345.00

Void After 180 Days

PAY TO THE ORDER OF

CLEVE MUNICIPAL COURT  
PO BOX 94894  
ATTN: 11TH FL ACCOUNTS PAYA  
CLEVELAND OH 441014894  
(4808)

*Michael Chambers CPA*



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