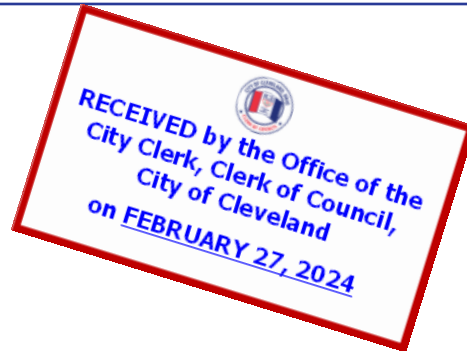




City of Cleveland  
Justin M. Bibb, Mayor

Office of the Mayor  
Cleveland City Hall  
601 Lakeside Avenue, Room 202  
Cleveland, Ohio 44114  
216/664-3990 • Fax 216/420-8766  
www.cleveland-oh.gov



February 27, 2024

Honorable Blaine Griffin  
President, Cleveland City Council  
601 Lakeside Avenue  
Cleveland, OH 44114

Honorable Joseph Jones  
Chair, Mayor's Appointment Committee  
601 Lakeside Avenue  
Cleveland, OH 44114

Dear Council President Griffin & Chair Jones:

Included below are the names and term ending dates of the Mayor's nominations to be considered at an upcoming meeting of Cleveland City Council's Mayoral appointments committee.

**City Planning Commission:**

- Kelley Britt – New Appointment, Alternate  
Completing a Term Ending 03/01/2029

Additionally, resumes and/or biographies are attached for the candidate. Any additional questions can be directed to Ryan Puente, Chief Governmental Affairs Officer, at (216) 664-3544 or via email at [rpunte@clevelandohio.gov](mailto:rpunte@clevelandohio.gov).

Sincerely,

**Justin M. Bibb**  
Mayor | City of Cleveland

## **Kelley C. Britt**

██████████ – Cleveland - OH 44111  
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### **OBJECTIVE**

To provide team leadership, project management and administrative oversight for public and private organizations involved in short and long-term, complex and multidisciplinary planning initiatives.

### **PROFESSIONAL COMPETENCIES**

Project management, program development and implementation, neighborhood and regional planning, public policy research and development, indicators/metrics frameworks development and tracking/monitoring, multimodal planning (housing, transportation, land use and economic development) and resource decision-making, and grants management/compliance.

### **EDUCATION, PROFESSIONAL AFFILIATIONS AND ACCOMPLISHMENTS**

Cleveland State University, Cleveland, OH

Master of Arts (MA) Urban Planning, Design and Development, 2001

Bachelor of Arts (BA) Urban Affairs, 1998

Board Member At Large, American Planning Association – Cleveland, OH Chapter June 2018 – present

Board Member – Greater Ohio Policy Center – Columbus, OH June 2023 – present

Member, Alpha Kappa Alpha Sorority Inc.

**Completed Cuyahoga Community College Corporate College Partnership Frontline Manager Certificate Program – 2022**

**Completed Cleveland State University Leadership Academy – 2017**

#### ***APA 2015 Daniel Burnham Award***

#### **Vibrant NEO 2040 A Vision, Framework, and Action Products for Our Future (Team Member)**

National annual award given to an exemplary community planning process. The plan was designed to create a more vibrant, resilient and sustainable Northeast Ohio through regional visioning and scenario planning.

#### **Authored Vibrant NEO 2040 Vision Policy Framework**

A policies implementation document to support the Vibrant NEO 2040 Vision that includes nine recommendations and gives implementation guidance to 388 local, county and state jurisdictional entities.

#### **Developed Framework for Leaders at National Policy Think-Tank**

Leadership-Innovation-Networks-Knowledge (LINK) Program outlined competencies and connections among audiences concerned with innovative community development. The program included delivering research, tools, and educational resources through convening's, customized training and coaching.

**Co-authored “Families and Transit Oriented Development: Creating Complete Communities for All”** an FTA best practice guidebook on creating complete communities that support families and high-quality public education.

**Developed Transportation Oriented Development (TOD) Training Modules** for American Public Transportation Association (APTA): TOD 101, Sustainable Urban Design and Transit, Corridor Planning and TOD, Washington DC.

## PROFESSIONAL EXPERIENCE

### **ms consultants, inc., Cleveland, OH**

#### **Business Project Manager (December 2022 – Present)**

- Serves as Project Manager on multiple community comprehensive plans
  - City of Sunbury, OH
  - City of Niles, OH
  - City of Wellsville, OH
- Serves as Project Manager on various planning initiatives in the Mahoning Valley for the Appalachian Community Grant Program
- Coordinates and drafts responses to RFQs and RFPs for business development opportunities for the company
- Provide organizational representation on behalf of ms at panels and forums

### **City of Cleveland, Cleveland, OH**

#### **Board of Zoning Appeals – Board Chair July 2021 – June 2023 (Board Member August 2016 – July 2021)**

- The Board of Zoning Appeals is a 5-member body responsible for hearing appeals from individuals who are requesting exceptions or variations for City Ordinances in regard to land use and building requirements or from individuals who are questioning the appropriateness of orders made by City officials.

### **Northeast Ohio Areawide Coordinating Agency (NOACA), Cleveland, OH**

#### **Manager, Strategic and Long Range Planning (March 2020 – November 2022)**

- Served as Project Manager on regional projects assigned with NOACA's Transportation for Livable Communities (TLCI) Program –Downtown Transportation and Livability Plan and Lake Erie Connects Regional Lakefront Plan
- Drafted RFQs and RFPs and manage selection of external vendors
- Served as Project Manager on Regional Outcome-Based Performance Measures Report
- Convene/manage Equity Subcommittee –(Development of 5 year Strategic Plan), development of agendas and meeting packets
- Provided oversight and technical assistance to Section 5310 program and Economic Development Program
- Provided organizational representation on behalf of NOACA at panels and forums
- Managed 3 Employees – Two Senior Planners and One Entry Level Planner

### **Northeast Ohio Areawide Coordinating Agency (NOACA), Cleveland, OH**

#### **Senior Transit Planner (October 2013 – March 2020)**

- Managed/provided technical assistance to transit and rail-related projects within the NOACA service area
- Convened/managed regional Transit Council responsible for decision-making for five Northeast Ohio county transit systems
- Successfully managed NOACA's Transit Oriented Development Scorecard and Implementation Plan, Transit Asset Management Plan and Regional Transit Plan
- Served as Project Manager on local projects assigned with NOACA's Transportation for Livable Communities (TLCI) Program
- Developed criteria for the launch of NOACA's Transit Oriented Development (TOD) program
- Provided comprehensive program and budget management for federally-funded regional projects including Section 5310 grants geared toward providing transportation for seniors and individuals with disabilities for the Cleveland Urbanized Area

## **Northeast Ohio Sustainable Communities Consortium (NEOSCC), Akron, OH**

### **Program Manager (October 2011 – September 2013)**

- Served as lead program manager for the Connections/Transportation work stream for a \$4.2 million U.S. HUD-funded program of the Office of Economic Resilience
- Served as lead program manager for Policy Working Group and Co-manager of Pilots Working Group
- Recruited and convened monthly work stream members (Connections) and (Policy and Pilots)
- Facilitated feedback from Connections work stream for Conditions and Trends Platform (Transportation Findings)
- Responsible for analyzing local, regional, national transportation trends for the NEOSCC 12-county footprint
- Co-authored Vibrant NEO 2040 Work Plan, Dashboard, Scenario Planning and Fiscal Impact Analysis RFP's
- Provided project management of regional engagement process with 388 public jurisdictions for Scenario Planning Workshops in conjunction with Engagement and Scenario Planning Consultants
- Developed policy recommendations for the NEOSCC 12-county footprint
- Developed criteria for the launch of the NEOSCC pilot program
- Organized Northeast Ohio Transit Caucus to focus on public transportation issues, transit-oriented development (TOD) and education/workforce trends throughout the region
- Managed graduate interns

## **Reconnecting America - Center for Transit-Oriented Development**

### **Program Manager (June 2008 – September 2011)**

- Provided technical assistance, education and outreach services for projects
- Provided technical assistance and research for federal, state and local transportation and sustainable community policies
- Worked closely with national foundations including Living Cities, Surdna Foundation and Ford Foundation to produce reports and convene peer groups on matters involving transit-oriented development (TOD), transit planning and workforce transportation issues
- Developed and facilitated peer-to-peer exchanges on building partnerships with key stakeholders
- Researched and developed best practices tools as they pertain to transit-oriented development (TOD) planning and sustainable communities
- Educated policymakers on how to design/develop high-performing TOD projects around transit stations and to build transit systems that maximize development resources

## **Baltimore City Development of Planning, Baltimore, MD**

### **City Planner II, Comprehensive Division – Eastern District (November 2006 – June 2008)**

- Engaged private citizens, neighborhood/community based organizations and nonprofits to ensure quality engagement processes and execution of community planning principles
- Annually proposed capital budget and six-year capital improvement program (CIP); reviewed capital improvement requests and made recommendations about the placement, reuse or closing of facilities
- Developed and coordinated appropriate community review of planning-related City Council legislation, as well as zoning appeals and subdivision projects and development plans
- Provided technical assistance to neighborhoods in developing urban renewal plans, as well as proposing amendments, neighborhood plans and institutional master plans.
- Led the implementation of two Master Planning Processes: Oldtown Mall Master Plan and Milton-Montford Master Plan

## **JM Waller, Inc., Burke, VA**

### **Master Planner and Real Property Analyst for the Installation Management Agency (June 2006 – October 2006)**

- Provided planning services for preliminary Base Realignment And Closures (BRAC) projects
- Coordinated the development of USARC Master Planning Standard Operation Procedures document
- Provided management support for design, development and execution of USAF Engineer's Analysis
- Participated in resolution of issues regarding the stationing and training of units and facility utilization
- Participated in facility revitalization and environmental concerns

**Aerotek E&E | JM Waller, Inc., Fairfax, VA**

**Military Planner, Bolling Air Force Base (October 2005 – April 2006)**

- Responsible for updating Bolling Air Force 2000 General Plan to reflect current changes in facilities, land use and environmental constraints
- Prepared staff reports for Air Force Facilities Board when facility was due for renovation, relocation or demolition

**Military Planner, Michael Baker Companies, Fairfax, VA**

- Duties included outdoor recreational facilities planning as part of Federal Planning team assessing and planning 13 Army Installations in the Southeast Region
- Appointed as lead-planner on Anniston Army Depot and Redstone Arsenal

**City of Laurel, Laurel, MD**

**City Planner (November 2004 – October 2005)**

- Reviewed site and landscaping plans for zoning code, Forest Stand Delineation and Forest Conservation compliance
- Prepared reports and zoning verification letters for Planning Commission
- Supervised development project management (from initial application to building permit issuance for traditional commercial/residential development)
- Performed duties as member of Historic District Commission including attending Commission meetings, prepared staff reports, verified zoning code compliance for permitting and communicated Commission decisions

**City of Cleveland, Cleveland, OH**

**City Planner, District 5 (July 2002 – October 2004)**

- Provided planning expertise and professional judgment over matters pertinent to supervision of any project in the neighborhoods that comprise District 5: Fairfax, Buckeye – Shaker, Hough, University and St. Clair–Superior
- Maintained working correspondences with city council members and neighborhood stakeholders  
Served as District leader for “Connecting Cleveland 2020 City Wide Plan”: i.e., conducted community meetings in each neighborhood in retail/commercial, recreation and environment, safety, industry and jobs, transit and transportation, arts and culture, education and community service, and land use.
- Business Revitalization District Liaison - assisted board with the development of design guidelines that were specific to the character of the neighborhood and/or retail district; conducted board meetings
- Project Management and Planning Coordinator - chaired committees associated with the development corporation or a particular project; shared data, gave input, and provide help/guidance into neighborhood plan versus the citywide plan
- Member of Cleveland Municipal Schools Facility Planning Committee – provided design assistance for the renovation and construction of the schools located in the District 5

**Fairfax Renaissance Development Corporation, Cleveland, OH**

**Intern (1998, 2001-2002)**

- Conducted market analysis of service area to ensure land assembly, acquisition and project probability
- Conducted vacant land analysis to survey potential development sites
- Provided general urban planning expertise to staff